

Homeownership Center

Affordable Housing Partnership • Albany Community Land Trust • Community Realty

Eligibility Documentation Checklist

HOUSEHOLD

NAME(S): _____

Participant

Co-Participant

_____	_____	Registration Form
_____	_____	One month of pay stubs (primary employer)
_____	_____	One month of pay stubs (second/part-time job)
_____	_____	Most recent <u>two years</u> of W-2 (s) (must match tax returns)
_____	_____	Most recent <u>two years</u> of Federal Income Tax Returns
_____	_____	Mortgage pre-qual/pre-approval letter
_____	_____	Counseling Certificate (if completed)

If applicable:

_____	_____	Year-to Date Profit and Loss Statement (if self-employed)
_____	_____	Social Security/SSI Award Letter
_____	_____	Pension Award Letter
_____	_____	Other Income (DSS, Disability, Unemployment)
_____	_____	Child Support Statement and Child Support Court Order
_____	_____	Other _____

Additional documentation may be required:

_____ Purchase Contract

_____ Mortgage Commitment

_____ Good Faith Estimate